

PROCUREMENT OF A FUNDING ADVISOR

You will work alongside the CEO to identify and write funding bids that align with Generator's strategy. This will include research, data collection, writing copy and identifying new opportunities. You will be responsible for the successful submission of bids as directed by the CEO.

RESPONSIBILITIES INCLUDE:

- Identifying new funding opportunities
- Working closely with the CEO to ensure bids are aligned with the organisations Vision and Mission
- Researching funding IP's and the organisation's alignment to them.
- Data collection, both qualitative and quantitative
- Writing of narrative that aligns with the relevant IP's
- Providing documents for review to the CEO
- Securing funding in line with our targets

This role requires flexible working hours, good organisational skills, excellent written communication skills and the ability to work to tight deadlines.

A successful candidate will have...

- Experience and passion for working in the music sector
- A proven track record as funding advisor and bid writer
- A proven ability to juggle multiple projects and priorities
- A proven ability to work quickly under pressure and to deadlines Track record working in a fast-paced, rapidly evolving environment Computer literate and a good knowledge of Excel/Google Sheets
- Content creation skills
- Technical knowledge of Arts Council investment principles
- Experience managing funding streams

Job Type: Ad-Hoc Consultancy Contract



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ENGLAND**



Contract Value: TBC. Total contract value of up to £5,000.

(May be £0, depending on the funding requirements of the business and relevant funding identified).

Schedule: TBC

APPLICATIONS should be sent to:
mail@generator.org.uk

with the subject **PROCUREMENT: Funding Advisor**. For the attention of Mick Ross, CEO.



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